MNMC-F-RM-V-003





# Application for Nursing Registration and Practicing Licence (Maldivians)

#### Notice:

- 1. Please use BLOCK letters in filling this application form
- 2. Items I to IV are to be filled and completed by the applicant.
- 3. Item V are to be filled by employer.
- 4. Registration at Maldives Nursing and Midwifery Council is to receipt of all necessary documents in good order.
- 5. If for new Registration, Attested copy of all certificates, National ID Card and a recent photograph (not more than six months) must be submitted along with this application. All originals will be returned after verification.

| 6. Registration fee (non-refundation fick the appropriate box  Provisional Registration Provisional License New Registration New License | Renew Registration License | Change of Qualification Category | Serial I<br>Receipi |                                     |  |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------------|---------------------|-------------------------------------|--|--|--|
| I PERSONAL DETAILS                                                                                                                       |                            |                                  |                     |                                     |  |  |  |
| Name:                                                                                                                                    |                            | Sex: □ F                         | $\square$ M         |                                     |  |  |  |
| Date of Birth: daymonthylear                                                                                                             | Nation                     | nal ID Card No:                  |                     |                                     |  |  |  |
| Nationality:                                                                                                                             |                            | Contact Tel No :                 |                     | please paste a<br>recent stamp size |  |  |  |
|                                                                                                                                          |                            |                                  |                     | photograph<br>here                  |  |  |  |
| Permanent Address:                                                                                                                       |                            |                                  |                     |                                     |  |  |  |
| Current Address: (If different from above)                                                                                               |                            |                                  |                     |                                     |  |  |  |
| E- Mail Address:                                                                                                                         | Marital Status :           |                                  |                     |                                     |  |  |  |
|                                                                                                                                          |                            |                                  |                     |                                     |  |  |  |
| II FOR NEW REGISTRATION                                                                                                                  | ON AND CHANGE O            | F QUALIFICATIONS                 |                     |                                     |  |  |  |
| Professional Qualification                                                                                                               | Institute                  | e City / Co                      | ountry              | Year                                |  |  |  |
|                                                                                                                                          |                            |                                  |                     |                                     |  |  |  |
|                                                                                                                                          | 7                          |                                  |                     |                                     |  |  |  |
|                                                                                                                                          |                            |                                  |                     |                                     |  |  |  |
|                                                                                                                                          | _                          |                                  |                     |                                     |  |  |  |
|                                                                                                                                          |                            |                                  |                     |                                     |  |  |  |
|                                                                                                                                          |                            |                                  |                     |                                     |  |  |  |

| II WORK EXPERIENCE                       |                   |                                                                               |                                                                                                |             |
|------------------------------------------|-------------------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-------------|
| Organization                             | City              | Country                                                                       | Position held                                                                                  | Duration    |
|                                          |                   |                                                                               |                                                                                                |             |
|                                          |                   |                                                                               |                                                                                                |             |
|                                          |                   |                                                                               |                                                                                                |             |
| V FOR RENEWAL OF L                       | ICENSE( if pre    | viously registered in Maldive                                                 | 25)                                                                                            |             |
| Registration Number :                    |                   | Practicing Licensi                                                            |                                                                                                |             |
| Registration date:                       | daylmonthlyear    | Licensing Date:                                                               | daylmonthlyear                                                                                 |             |
| Registration Expiry Date :               | daylmonthlyear    | Licensing Expiry                                                              | Date: day/month/year                                                                           |             |
| ,                                        | De                | claration by Applicant                                                        |                                                                                                |             |
| I declare that the inform                | nation provided i | n this form is correct to the l                                               | pest of my knowledge.                                                                          |             |
| Signature: Date: <u>daylmonthlyear</u>   |                   |                                                                               |                                                                                                |             |
| I hereby declare that no dis             | ciplinary proceed | (for contract staff only)  Declaration by Empl lings are in against the above | day/month/year Tel No loyer practitioner and that he/she has ntained herein about this organiz | never been  |
| Signature:                               |                   | Official Stamp                                                                | Date: do                                                                                       | nymonthyear |
|                                          |                   | For Official Use                                                              |                                                                                                |             |
| Registration Number                      | at Maldives 1     | Nursing and Midwifery                                                         | Council:                                                                                       |             |
| Registered as:                           |                   |                                                                               |                                                                                                |             |
| Signature :                              |                   |                                                                               | Date: daymonthyk                                                                               | <u>ar</u>   |
| Designation :                            |                   |                                                                               |                                                                                                |             |
| _ 13181111111111111111111111111111111111 |                   |                                                                               |                                                                                                |             |

#### **INSTRUCTIONS**

### 1. New Registartion for Maldivian nurses are required to submit:

Certified copies of the following documents with the originals

- a.National I/D card
- b. Undergraduate and Postgraduate nursing qualifications as applicable.
- c. Marks and transcript of the nursing program completed
- d.Certificates of registration with other nursing licensing authorities (if applicable).

#### 3.Document to be submitted for Renewal of License

Maldivian nurses are required to renew the practicing license every 3 years. In order to apply for renewal following documents need to be submitted

- a. Renewal application form
- b.Copy of National I/D card
- c. Previous Registration and License copy
- d. A person whose name appears on the Council's register, but has not been in the clinical/service as a nurse/midwife for a period of 2 (two) years or more, must clear exam when applying to renew the license.

## 4. Payment Details

- a. Provisional Registration and License MVR 150
- b. New Registration MVR 1000
- c. New License MVR 1500
- d. Extension of License MVR 1500
- e. Change of Qualification MVR 200
- f. Change of Category MVR 500

#### 5. All supporting documentation must be submitted to the following address:

#### Secretariat

Maldives Nursing and Midwifery Council Ministry of Health Roashanee Building Sosun magu

Male', Republic of Maldives Email: mnmc@health.gov.mv

Phone: (960) 3014468, Fax: (960) 3014481