

Scope of practice for Dispensers

Version 2

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General considerations

- Dispensers are expected to work under the direct OR indirect supervision of an identified registered pharmacist. The supervising pharmacist may not supervise more than six dispensers at a time and should be available to advice, make inquiries and directly OR indirectly supervise the activities in the pharmacy.
- Dispensers may practice in wholesale, community and institutional settings in public or private sector after receiving license from Maldives Allied Health Council.
- Dispensers are governed by applicable legislation, regulations standards and Code of Conduct, violations for which disciplinary action will be taken.

Specific considerations

1. Work under direct OR indirect supervision of a registered pharmacist.
 - In case of indirect supervision a written log of advice sought and received must be maintained which must be inspected, reviewed by the supervising pharmacist within two months
 - The dispenser must not attempt to conduct any task which he or she is not competent to perform due to lack of knowledge, skills or any other reason.
 - He or she should always make an attempt to clarify or seek advice from the supervising pharmacist whenever he or she needs assistance.
2. General housekeeping and administrative tasks in the pharmacy
3. Packaging and re-packaging of medicines except controlled medicines.

4. Picking, packing and dispatching of orders for medicines except controlled medicines
5. Management of stock except controlled medicines
6. The dispensing of medicines except controlled medicines (i.e. the selection of the medicine, the labeling and packing of the medicine in an appropriate container and the provision of information to a patient, caregiver or the agent of a patient regarding the correct use of medicine) on the prescription of an authorized prescriber
7. The ordering and receipt of medicines except controlled medicines
8. Read and interpret prescriptions and ensure all information is correct and valid. Take action if information is incomplete or more information is required by referring to the prescriber or seeking advice from the supervising pharmacist.
9. Deal with prescription and dispensing errors and follow appropriate internal and external reporting procedures.
10. Recommend over the counter products or referral to health provider based on an assessment of the customers need
11. The provision of information to a patient, caregiver or the agent of a patient regarding medicines or products which have been dispensed
12. The provision of information and advice in the dispensing of screening test, medical devices and other medical appliances and products
13. Keeping of records and communication of reports as required under regulations.