



Ministry of Health
Male', Maldives

Gender Specialist Consultant (National)

Expertise:	Gender Specialist (Consultant) (intermittent)	
Expertise Group:	Gender	
TOR Keywords:	Gender, Vulnerable population, sex disaggregation	
Objective and Purpose of the Assignment:		
<p>The selected candidate will work with the PMU of the ADB APVAX project as the Gender specialist in consultation with the officials of the MOH to ensure that the project remain Gender mainstreamed as agreed at project design and that all required gender perspectives are included. The Gender Specialist will report to the Project Manager.</p>		
Scope of Work:		
<p>The Gender Specialist consultant will work with MOH and coordinate with all relevant units of the MOH. The tasks will need to be carried under the guidance of the Project Manager and will take the lead in implementing all gender equality and social inclusion related activities of the project.</p> <p>The Gender Specialist will submit the approved time sheet and deliverables to the Project Manager for processing of remuneration and any other related expenses.</p>		
Detailed Task and/or Expected Output:		
<p>The Gender Specialist (Consultant) will:</p> <ul style="list-style-type: none"> - Review and support the PMU and MoH on the implementation of all the activities specified in the project Gender Equality and Social Inclusion (GESI) Action Plan. - Support the PMU and the MOH on GESI mainstreaming in the implementation of all project related activities. - Support the PMU and the MOH on GESI awareness and advocacy for monitoring and reporting on its implementation. - Undertake training and capacity development for gender mainstreaming in the project, including - Designing training and learning materials for institutional level training and capacity development programs; and - Preparing a standardized training calendar and organize training sessions in consultation with PMU. - Coordinate with the PMU to ensure that the civil works designs, and the building will have the agreed gender relevant designs incorporated. - Support the EPI program to ensure that sex disaggregated immunization data (including COVID-19 data) are made available and included in standard reporting documents of the National Immunization Programme. - Support PMU to submit quarterly GESI monitoring reports as per ADB's reporting requirements; - Develop gender related knowledge assessment questionnaires prior to carrying out training programmes supported by the Project - Develop communication, knowledge management documents capturing gender features and results from the project. - Support the development of the Project Performance Monitoring System (PPMS) to include measurable gender related targets and indicators. - Support the PMU and MoH to capture GESI results at exit and contribute to drafting of the gender related sections of the Project Completion Report (PCR). 		
Minimum Qualification Requirements:		
<p>The consultant should have</p> <ul style="list-style-type: none"> - a bachelor degree or above in social sciences, gender and women studies, or related discipline and at least 5 years of experience in working in reputed organizations - at least 1 year of experience in working as a Gender Specialist in national / international projects are an advantage 		
Minimum General Experience	5 Years	
Minimum Specific Experience (relevant to assignment)	1 Years	
Regional/Country Experience	Required	
Deliverables	Estimated Submission Date	Type
Implementation Report	Monthly	Report



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Time Sheet	Monthly	Report
Schedule:		
City and Country	Est. Start Date	Est. End Date
Home Office, Male'	December 2023	December 2024*
Other Details:		
Intermittent: with estimated inputs of 132 days between December 2023 to December 2025. **		

* Initial engagement is for 12 months, subject to extension up to December 2025 upon satisfactory performance after the first year.

** Payment is based on actual time inputs, and upon approval of the reports/deliverables and timesheet submitted by the consultant.