

## Scope of Practice for Pharmacy Assistants

Version 2

Approved 15.08.2016

<p><b><u>General considerations</u></b></p> <ul style="list-style-type: none"><li>➤ Pharmacy Assistants may practice in wholesale, community and institutional settings in public or private sector after receiving license from Maldives Allied Health Council</li><li>➤ Pharmacy Assistants are governed by applicable legislation, regulations standards and Code of Conduct, violations for which disciplinary action will be taken.</li></ul>
<p><b><u>Specific considerations</u></b></p> <ol style="list-style-type: none"><li>1. The pharmacy assistant must not attempt to conduct any task which he or she is not competent to perform due to lack of knowledge skills or any other reason.</li><li>2. General housekeeping and administrative tasks in the pharmacy</li><li>3. Packaging and re-packaging of medicines</li><li>4. Picking, packing and dispatching of orders for medicines</li><li>5. Management of stock.</li><li>6. The dispensing of medicines (i.e. the selection of the medicine, the labeling and packing of the medicine in an appropriate container and the provision of information to a patient, caregiver or the agent of a patient regarding the correct use of medicine) on the prescription of an authorized prescriber.</li><li>7. The ordering and receipt of medicines.</li><li>8. Read and interpret prescriptions and ensure all information is correct and valid. Take action if information is incomplete or more information is required by referring to the prescriber</li></ol>

9. Deal with prescription and dispensing errors and follow appropriate internal and external reporting procedures
10. Recommend over the counter products or referral to health provider based on an assessment of the customers need
11. The provision of information to a patient, caregiver or the agent of a patient regarding medicines or products which have been dispensed
12. The provision of information and advice in the dispensing of screening test, medical devices and other medical appliances and products.
13. Keeping of records and communication of reports as required under regulations.